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RTI Application for Gram Panchayat .....

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*Include the following in your RTI Application* .....

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# RTI Application for Gram Panchayat

SampleRTI

## Include the following in your RTI Application

Use Application Format (if any) and Application Fee as per your [State RTI Rules](#)

File RTI Application with the concerned **Public Information Officer** of the Panchayat and seek following information:

### For Budget grant

```
<html> <script async src="pagead2.googlesyndication.com/pagead/js/adsbygoogle.js"></script>
<ins class="adsbygoogle" style="display:block; text-align:center;" data-ad-layout="in-article" data-
ad-format="fluid" data-ad-client="ca-pub-3082882621726443" data-ad-slot="9529004960"></ins>
<script> (adsbygoogle = window.adsbygoogle || []).push({}); </script> </html>
```

[1] certified copy of the Head-wise budget grant sanctioned for the year 2014-15 and 2015-16. [2] certified copy of the statement of total tax, cess and/or Octroi or Local Body Tax (LBT) collected under various heads during 2014-15 and 2015-16. [3] Please supply me details of MP-LAD, MLA-LAD funds received by the Panchayat for execution of works, during 2014-15 and 2015-16. [4] Please supply me details of MGNREG funds received by the Panchayat during 2014-15 and 2015-16. === For Abstract Works and expenditure === [5] Head-wise expenses of the Gram Panchayat separately for the period 2014-15 and 2015-16. [6] List of Plan-head works contracts and Maintenance works Contracts awarded and expenditure incurred for such works, for the years 2014-15 and 2015-16 separately. [7] List of works completed under MGNREG funds and the actual expenditure charged to MGNREG Works during 2014-15 and 2015-16 separately. [8] Certified list of works completed by Panchayat, out of funds released from MP-LAD funds during 2014-15 and 2015-16. [9] Certified list of works completed by Panchayat, out of funds released from MLA-LAD funds during 2014-15 and 2015-16. === For Work Expenses === [1] certified copy of Letter of Acceptance of all works awarded from 1/4/2014 to 31/1/2016 (LoA shall contain exact description of work awarded on contract, name and address of contractor to whom the work awarded, accepted contract value, date of commencement, target date of completion.) [2] certified copy of latest paid On-account bill (OR running bill) in respect of all on-going works. (On-Account Bill/Running Bill shall contain details payments made in the past) [3] certified copy of Final Bills of all contracts completed from 1/4/2014 to 31/1/2016 (Final bill will show all details of amount paid, recoveries due and made, escalation in rates or contract value allowed, final Completion Cost etc.) (4) Details of Service Tax deducted from each of the contractor and remitted to Central Excise and Customs Department during the period 1/4/2014 to 31/1/2016 (The amount of Service Tax can be used to assess the correctness of payments released to the contractor )

**If you still have doubt about the quantum of physical work executed vis-a-vis the quantum of work awarded on contract, and payment released, you can seek:** [5] certified copy of the **Schedule of Work** in respect of Letter of acceptance No. .... dated (Schedule of work shall show quantity of each item included in a contract. With the schedule of work in hand, you can cross-verify physical quantum and assess discrepancy if any.)

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<html> <script async
src="pagead2.googlesyndication.com/pagead/js/adsbygoogle.js"></script> <ins
class="adsbygoogle"
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style="display:block; text-align:center;"

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data-ad-layout="in-article"  
data-ad-format="fluid"  
data-ad-client="ca-pub-3082882621726443"  
data-ad-slot="9529004960"></ins>
```

<script>

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(adsbygoogle = window.adsbygoogle || []).push({});
```

</script> </html> You can cut-paste query items in your RTI Application after deleting italics and bold bracketed portion OR use Sample given below:

#### Sample - Panchayat Works & Expenditure

- [Twitter](#)
- [Facebook](#)
- [Google+](#)
- [LinkedIn](#)
- [Tumblr](#)
- [Reddit](#)
- [StumbleUpon](#)
- [Telegram](#)
- [Email](#)

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