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RTI Application for EPF Withdrawal Status

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SampleRTI

To

The Central Public Information Officer
Employees Provident Fund Organization
Full Address
Pin Code

Sub: Request for information under Section-6(1) of RTI Act.

Sir,

I have applied for Temp/Final withdrawal of EPF vide Form No. ---. However the claim is not settled till today. The on-line status being shown in EPFO website is also not satisfactory. Therefore, I seek following information under Right to Information Act with respect to my EPF Withdrawal claim.

Following are my PF withdrawal details:

My EPF account / UAN number :
Previous/current Employer name:
Withdrawal application Form No:
Withdrawal application date :

Details of information sought:

(1) Date on which the EPF Withdrawal claim application submitted by me was received in your EPFO office.

(2) Please inform me the date on which my EPF withdrawal claim was passed and the payment was deposited to my Bank Account through electronic mode / or cheque no. and date, (if claim settled by cheque.)

(3) In case the amount is still not deposited to my bank account, please inform me the due date by which my EPF withdrawal claim was required to be settled in terms of Para 72(7) of EPF Scheme.

(4) Certified copy of communication sent by EPF Commissioner to me with respect to deficiencies, if any, in my EPF Withdrawal application.

(5) Certified copy of Note Sheet indicating notings by various officials and decision of EPF Commissioner on my Application for withdrawal of amount from my above metioned EPF Account.

(6) please supply me certified copy of statutory provision under which my EPF withdrawal claim is disapproved / disallowed, in case the withdrawal is disallowed or disapproved under any specific statutory provisions.

(7) If no decision is taken and settled the EPF withdrawal Claim made by me vide Withdrawal application mentioned above, please inform me the name, destination and office address of EPF Commissioner concerned, who is personally liable to pay penal interest for delay beyond 30 days.

(8) If my EPF Withdrawal case is not processed and put up to EPF Commissioner by the dealing staff of your EPFO Office, within statutory time limit, please inform me the name, designation and office address of staff failed to act within stipulated time as per the EPF Scheme.

(9) List of officer(s) and staff, with designation and office address, whose assistance are/were sought by CPIO in terms of Sec-5(4) of RTI Act, in supplying information with respect to this RTI Application.

I am attaching IPO for Rs.10/- payable to the Accounts Officer, EPFO payable at towards RTI Application Fee.

Please send the information to my below address by Registered post.

Yours faithfully,

Signature

Name

Address

Date:

First and foremost aspect with regard to EPF withdrawal is to verify whether you have submitted correct withdrawal Form filled in all respects along with mandatory documents.

Also please verify whether the Withdrawal claim form reached the EPFO concerned. You may go through detailed [instructions](#) based on the nature of withdrawal sought for.

Before filing RTI Application, please verify the withdrawal status on line from this [Know Your Claim Status](#)

Sub-para(7) of Para72 of EPF Scheme provides an important legal provision guaranteeing settlement of claims within 30 days. Para72(7) reads as follows:

7) The claims, complete in all respects submitted along with the requisite documents shall be settled and benefit amount paid to the beneficiaries within 30 days from the date of its receipt by the Commissioner. If there is any deficiency in the claim, the same shall be recorded in writing and communicated to the applicant within 30 days from the date of receipt of such application. In case the Commissioner fails without sufficient cause to settle a claim complete in all respects within 30 days, the Commissioner shall be liable for the delay beyond the said period and penal interest at the rate of 12 per cent per annum may be charged on the benefit amount and the same may be deducted from the salary of

the Commissioner.

In case the claim is not settled within 30 days and no justified reason for delay is communicated or displayed in its website, you may file RTI Application and seek following information:

{(rater>id=1|name=Transfer of PF Status|type=rate)}

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